



# Stretton Pre-School

## Home visits

Home visits are optional and must be requested by family to take place.

### Policy statement

To provide an opportunity for a new child and family to meet the pre-school Manager / key person in their own home prior to the child starting at the setting. The purpose of the visit is to help the child, family and key person get to know more about each other in the home environment where the child usually feels most relaxed. The home visit is part of the service that Stretton Pre-School provides, this offers valuable opportunity for the child and family to know their keyworker and build meaningful steps towards a good partnership with parents, and the home visit is additional to our settling in policy provided for all children. Only one home visit per family is usual.

### Procedure:

A key person is allocated before the child starts preschool.

- A home visit will be offered to the parents/carers, the key person will contact the parent and arrange a time that is mutually convenient for the family, the key person and an additional staff member.
- A home visit will always be attended by two members of staff, the key person and another staff member. The staff will make their own way to and way back from the family's home, and this will take place during normal working hours wherever possible.
- The key person will use the home visit as a means of talking to the family, gaining information about the child and answering any questions the family may have. The additional staff member will probably give attention to the child during this time.

- The staff will stay together during the home visit and would not expect to be left alone with the child during the visit.
- Visits will last approx 30 minutes.
- Staff will be conscious of the fact that they are guests in the family's home and will treat all families with a high level of respect and regard during the visit.
- At any time during the visit, parents / carers may ask both staff members to leave and do not have to give a reason why.

This policy was adopted by

Stretton Pre-School

On

01 November 2022

Date to be reviewed

Annually

Signed on behalf of the provider

*E. Greenfield*

Name of signatory

Emily Greenfield

Role of signatory

Chair person